

**MINUTES**  
**ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT**  
**BOARD OF TRUSTEES**

October 14, 2008

- PAR. 1        The regular monthly meeting of ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 7:37 PM by President McKendree. Roll was called. Present were Trustees Buergel, Ceretto, Pickar, Woodville and President McKendree. A quorum was present. Absent were Trustees Engelbrecht and Schneider. Ms. Swanson, Library Director; Ms. Pajor; Assistant Director/Adult Manager; Ms. Malysa, Youth Manager; Ms. Regan, Business Manager; Mr. Perlman, Attorney; Mr. Hoge, Maintenance Mechanic; and Mr. Poremba, public, were also in attendance. In the absence of the Secretary Schneider, President McKendree assigned Trustee Pickar as Secretary Pro-Tem.
- PAR. 2        The Pledge of Allegiance was recited.
- PAR. 3        **MINUTES:** The minutes of the September 9, 2008 meeting were presented for disposition.
- PAR. 4        Motion was made by Trustee Ceretto, seconded by Trustee Buergel to accept the minutes of September 9, 2008. Motion carried by voice vote. 5-0
- PAR. 5        **ATTORNEY'S REPORT:** Attorney Perlman presented Ordinance #08-10-4 for disposition, entitled: AN ORDINANCE PROVIDING FOR THE LEVYING, ASSESSMENT AND COLLECTION OF TAXES FOR CORPORATE AND OTHER PURPOSES IN THE ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT FOR THE FISCAL YEAR BEGINNING JULY 1, 2008 AND ENDING JUNE 30, 2009.
- PAR. 6        Motion was made by Trustee Pickar, seconded by Trustee Buergel to adopt Ordinance No. 08-10-4 entitled: AN ORDINANCE PROVIDING FOR THE LEVYING, ASSESSMENT AND COLLECTION OF TAXES FOR CORPORATE AND OTHER PURPOSES IN THE ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT FOR THE FISCAL YEAR BEGINNING JULY 1, 2008 AND ENDING JUNE 30, 2009, as presented. Roll #1 was called. Voting was 'Aye' by Trustees Buergel, Ceretto, Pickar, Woodville and President McKendree. No 'Nays' Motion carried 5-0

- PAR. 7 Attorney Perlman presented a Resolution No. 08-10-R-1, entitled: A RESOLUTION BY THE ALSIP-MERIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES DIRECTING THE COUNTY CLERK TO ELIMINATE THE PRACTICE OF ADDING A LOSS OF COLLECTIONS FACTOR FOR PUPOSES OF CALCULATING TOTAL LEVY AMOUNTS.
- PAR. 8 Motion was made by Trustee Ceretto, seconded by Trustee Buergel to adopt Resolution No. 08-10-R-1 entitled: RESOLUTION BY THE ALSIP-MERIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES DIRECTING THE COUNTY CLERK TO ELIMINATE THE PRACTICE OF ADDING A LOSS OF COLLECTIONS FACTOR FOR PUPOSES OF CALCULATING TOTAL LEVY AMOUNTS. Roll #2 was called. Voting was 'Aye' by Trustees Buergel, Ceretto, Pickar, Woodville and President McKendree. No 'Nays' Motion carried 5-0
- PAR. 9 Attorney Perlman presented for payment a 2007 Second Installment Property Tax Bill for the newly acquired parking lot.
- PAR. 10 Motion was made by President McKendree, seconded by Trustee Pickar to pay the 2007 Second Installment Property Tax Bill in the amount of \$2,078.96 as presented. Roll #3 was called. Voting was 'Aye' by Trustees Buergel, Ceretto, Pickar, Woodville and President McKendree. No 'Nays' Motion carried 5-0
- PAR. 11 Motion was made by President McKendree, seconded by Trustee Ceretto to direct Attorney Perlman to review the proposal from BCA regarding boiler replacement and make any changes that are necessary for correction and resubmission by BCA. Roll #4 was called. Voting was 'Aye' by Trustees Buergel, Ceretto, Pickar, Woodville and President McKendree. No 'Nays' Motion carried 5-0
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- PAR. 12 Attorney Perlman left the meeting at 7:56 P.M.

### OFFICERS' REPORTS

- PAR. 13 **PRESIDENT'S REPORT:** President McKendree reminded Trustees of the October 21, 2008, 7:00 P.M. meeting of the Committee of the Whole. She also encouraged all Trustees to visit other libraries, such as Evergreen Park, Glenwood-Lynwood, LaGrange, Flossmoor or Addison.
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- PAR. 14 President McKendree suggested to Trustees unable to attend the October 21, 2008 meeting, to submit their comments or opinions to be reviewed at said meeting.
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- PAR. 15      **VICE PRESIDENT:** No Report.
- PAR. 16      **SECRETARY:** No Report
- PAR. 17      **TREASURER:** Treasurer Woodville presented the financial report dated September 2008 for approval.
- PAR. 18      Motion was made by Trustee Buergel, seconded by Trustee Ceretto to accept and place on file the Treasurer's Report dated September 2008. Motion carried by voice vote. 5-0
- PAR. 19      **FINANCE:** A list of bills dated October 14, 2008 was presented for payment. Motion was made by Trustee Buergel, seconded by Trustee Ceretto to authorize and approve payment of the October 14, 2008 bills in the amount of \$142,886.67. Roll #5 was called. Voting was 'Aye' by Trustees Buergel, Ceretto, Pickar, Woodville and President McKendree. No 'Nays' Motion carried 5-0
- PAR. 20      **BUILDING AND GROUNDS:** Ms Swanson presented for approval a contract from Roy Erikson Outdoor Maintenance for snow plowing/salting for 2008-09 fiscal year.
- PAR. 21      Motion was made by Trustee Pickar, seconded by Trustee Buergel to accept the proposal from Roy Erikson Outdoor Maintenance for snow plowing/salting for the 2008-09 season as presented. Roll #6 was called. Voting was 'Aye' by Trustees Buergel, Ceretto, Pickar, Woodville and President McKendree. No 'Nays' Motion carried 5-0
- PAR. 22      Trustees discussed the disposal of old surplus office chairs.
- PAR. 23      President McKendree suggested donating them to another library.
- PAR. 24      Ms. Swanson said she would put the word out to other libraries.
- PAR. 25      **POLICY:** No Report
- PAR. 26      **BY-LAWS:** As previously instructed by the board, Ms. Swanson presented for approval changes to the order of the board agenda.
- PAR. 27      President McKendree suggested all board members review the changes  
\*\* and come prepared to vote at the regular November 2008 board meeting.
- PAR. 28      No motion was made.
- PAR. 29      **PUBLIC RELATIONS:** President McKendree stated the various letters and comments from patrons were very nice.

- PAR. 30      **PERSONNEL:** No Report
- PAR. 31      **TRUSTEE EDUCATION:** President McKendree again urged all  
 \*\* Trustees to visit surrounding libraries before the October 21, 2008  
 Committee of the Whole meeting.
- PAR. 32      **INSURANCE:** No Report
- PAR. 33      **LIBRARY DIRECTOR'S REPORT:** Ms. Swanson presented her  
 report dated October 14, 2008. All items were previously covered.
- PAR. 34      **UNFINISHED BUSINESS** None
- PAR. 35      **NEW BUSINESS:** Ms. Swanson requested approval for purchase of  
 seven new computers.
- PAR. 36      Motion was made by President McKendree, seconded by Trustee Ceretto  
 to approve the purchase of seven new computers in the amount of  
 \$6,416.30 plus setup costs. Roll #7 was called. Voting was 'Aye' by  
 Trustee's Buerger, Ceretto, Pickar, Woodville and President McKendree.  
 No 'Nays' Motion carried  
 5-0
- PAR. 37      **PUBLIC DISCUSSION:** No Report
- PAR. 38      Motion was made by Trustee Pickar, seconded by Trustee Buerger to  
 adjourn at 8:40 P.M. Motion carried by voice vote. 5-0

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 KEVIN PICKAR, SECRETARY PRO-TEM  
 ALSIP-MERRIONETTE PARK  
 PUBLIC LIBRARY DISTRICT  
 BOARD OF TRUSTEES

APPROVED \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED-AMENDED \_\_\_\_\_ DATE \_\_\_\_\_

/car \*\* Denotes follow-up required